

Wiltshire Council

Organisation and Resources Select Committee

18 January 2012

Task Group Update

ICT Task Group			
Membership:	Cllr Carter (Ch) Cllr Hill Cllr Hubbard	Last Meeting	15 December 2011
	Cllr Seed Cllr While	Next Meeting:	March/April 2012 (tbc)
<p>The Task Group continues to receive regular budget and staffing updates for ICT.</p> <p>At the last meeting the Task Group received feedback on the three fact finding meetings (with officers clarifying how their services use and the benefits of SAP) in the following areas:</p> <ol style="list-style-type: none">1. Procurement2. HR3. Financial Management <p>The Task group will receive an update on the implementation of Sharepoint 2010 at its next meeting which is expected to take place in March/April 2012.</p>			

Campus and Operational Delivery Programme (CAOD) Task Group			
Membership:	Cllr Jeans Cllr Osborn (Ch) Cllr Carter	Last Meeting	28 November 2011
	Cllr Rooke Cllr Seed Cllr Howard Cllr Deane	Next Meeting:	20 February 2012
<p>The Task Group met on 28 November where a Part II report was tabled which outlined the business cases for the first tranche of campuses (namely Corsham, Melksham and Salisbury).</p> <p>Arising from the meeting were several recommendations which included that an update on programme delivery would be provided to members via the Elected Wire and that following the Cabinet decision in relation to the business plans submitted further timeframe details would be provided to the Group.</p>			

The Group also recognised that the long term financial benefits of new builds could be better communicated to local communities. With this in mind the Group proposed that a presentation could be made to all Councillors, possibly at Full Council, to ensure all members were fully briefed.

The next meeting will take place on 20 February where the Group is expected to consider the above timescales and budgets for the delivery of the campuses as outlined above and also the report to be considered by Cabinet in relation to Browford, Urchfont and Bradley Road.

Procurement & Commissioning Task Group

Membership:	Cllr Carter Cllr Deane Cllr Doyle Cllr Hubbard Cllr Hutton (Ch) Cllr Moss Cllr Packard	Last Meeting	29 November 2011
		Next Meeting:	Late February 2012

The Task Group's focus is to monitor the delivery of the 4 year Business Plan £36 million savings, with £7.4m targeted for this financial year.

At the Group's November meeting, the Cabinet Member reported that although procurement savings were adrift by approx. £1.5M (approx. 20%) he believed the savings target would be exceeded by year end.

Members noted that in some cases procurement savings had been achieved, but counted under service savings and therefore not shown on the procurement benefits tracking sheet. Members asked that for future meetings, full details are provided where this has occurred to enable members to properly track and scrutinise all procurement savings.

Members received an update on the procurement and commissioning programme's governance review. This would clarify ownership of the achievement of procurement savings. Services departments would own the savings and value realisation, and the procurement team would be responsible for optimising those savings. There would be more opportunities for harnessing competition, more extensive analysis of SAP procurement data and market information. A fuller update would be provided at the next meeting.

An update was received on the tendering of the Council's Facilities Management contract (likely to be signed in April and going live in June). The new contract(s) would need to be flexible in order to meet the needs of future campus developments and the new Mech at County Hall. Contracts' extension would be dependent on contractor performance. Members questioned who would be responsible for contracting FM services for

campuses, noting that FM services for all of the campuses would constitute a significant amount of money and close monitoring of it would be required.

The Task Group will next meet in late February, by which point any amendments to Procurement saving targets will be known.

Member Support in the Locality Task Group

Membership:	Cllr Seed (Ch) Cllr Ody Cllr Wayman Cllr Westmoreland Cllr West Cllr Allen	Last Meeting	tbc
		Next Meeting:	tbc

This Task Group has been asked by the Councillor Development Group to review a revised version of the Councillors' Handbook. This is currently being developed along with a councillor induction programme to follow the elections in 2013. It is envisaged that these will at some point be considered by the Task Group with comments and suggestions for improvement being referred back to the Councillor Development Group. It is to be confirmed at what stage the Task Group's involvement would be appropriate and a verbal update on this will be provided at the meeting.